



YNYSYBWL & COED-Y-CWM COMMUNITY COUNCIL

DISCRETIONARY EXPENDITURE

GRANT APPLICATION FORM (YEAR)

1 DEFINITION

A grant awarded by the Ynysybwl & Coed-y-Cwm Community Council is defined as a payment used by an organisation for a specific purpose that will benefit the Ynysybwl & Coed-y-Cwm Wards, or residents of the Ynysybwl & Coed-y-Cwm community, and which is not directly controlled by the Ynysybwl & Coed-y-Cwm Community Council.

2 GENERAL INFORMATION

The Ynysybwl & Coed-y-Cwm Community Council consider applications for financial support to voluntary and community groups with funding opportunities to support the delivery of projects and activities that benefit the local community. The Ynysybwl & Coed-y-Cwm Community Council award grants from their discretionary expenditure in accordance with the Laws and directives set out by the Welsh Government. When taking into consideration what services to delivery or what activities to support, the community council must ensure that the benefit to the residents or environment of the community which the council serves is commensurate with the expenditure.

Like every community and town council in Wales, the Ynysybwl & Coed-y-Cwm Community Council use specific funding streams when allocating money from their discretionary expenditure. The amount of funding available varies in accordance with the funding stream used. Each application is assessed on its own merit. The council has a limited budget for grant application but advice can be provided on available funding each year.

3. PRIORITIES FOR GRANT ALLOCATION

The Ynysybwl & Coed-y-Cwm Community Council awards grants at its discretion to organisations which can demonstrate a clear need for financial support to benefit the community by being able to demonstrate one or all of the following priorities:

- i) providing a service
- ii) enhancing the quality of life for residents
- iii) Improving the biodiversity and / or environment
- iv) promoting the Ynysybwl & Coed-y-Cwm Community Council



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4. **ESSENTIAL** CRITERIA FOR GRANT ALLOCATION

Ynysybwl & Coed-y-Cwm Community Council use the following **ESSENTIAL CRITERIA** when allocating funds from their discretionary expenditure:

- i) The organisation must be voluntary and not professional, business or commercial.
- ii) The organisation must be nonprofit or charitable.
- iii) The organisation must be located and operate substantially in the Ynysybwl & Coed-y-Cwm area. The project should benefit the local community which the community council serves.
- iv) The organisation must not operate any restriction in respect of race, ethnicity, gender identity, sexual orientation, age, religion, disability or socioeconomic status. Ensuring the project promotes involvement in community life and brings people from Different backgrounds together.

5. **EXCLUSION** CRITERIA

The Ynysybwl & Coed-y-Cwm Community Council **WILL NOT** consider applications for financial support for the following criteria:

- i) Applications will not be accepted from private organisations operated as a business or to make a profit or surplus. Applications will not be considered from national organisations or groups with funds from “umbrella” or “parent” organisations.
- ii) Grants will not be made to individuals
- iii) Grants will not be made retrospectively
- iv) One application for a grant will be considered from each organisation in any one financial year
- v) Ongoing commitments to award grants or subsidies in future years will not be made. A fresh application will be required each year.
- vi) The council make the award of any grant or subsidy subject to such additional conditions and requirements as it considers appropriate.
- vii) The council reserves the right to refuse any grant application which it considers to be inappropriate or against the objectives of the council.



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6. **OPTIONAL** CRITERIA FOR GRANT ALLOCATION

Ynysybwl & Coed-y-Cwm Community Council use the following **OPTIONAL CRITERIA** when allocating funds from their discretionary expenditure:

- i) The project should engage young people in positive activities.
- ii) The project should engage individuals with learning disability.
- iii) The project should support the needs of the elderly.
- iv) The project should provide positive biodiversity benefits to the community.
- v) The project should provide activities in Welsh.

7. FUNDING OF £250 OR LESS

The Ynysybwl & Coed-y-Cwm Community Council may award grants of £250 or less at the discretion of full council at any time during the year.

Such grants need to adhere to the essential criteria for grant application processes and be in keeping with the guiding principles of the council in reference to discretionary expenditure.



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8. TIMEFRAME FOR GRANT APPLICATIONS

The following information outlines the timeframes for grant applications.

The Ynysybwl & Coed-y-Cwm Community Council accepts grant applications on the official application forms by 30th September.

Decisions on grant applications are made in October. The Clerk will collate all necessary information to present to council.

Grants are usually awarded in the November community council monthly meeting.

Grant recipients over £500 must submit an evaluation report by the 31st March of the year following receipt.

All applicants will be contacted with a decision regarding their application

Applications for grants may be considered outside these dates in **exceptional circumstances** (for example a natural disaster such as flooding). The council may award a grant or subsidy as it considers appropriate in the event of any unforeseen circumstances at the council's discretion.

9. EVALUATION REPORTS

An evaluation report will be provided to successful applicants.

The Ynysybwl & Coed-y-Cwm Community Council should receive an evaluation report on the project by the 31st March of the year following receipt of the grant funding. An evaluation report can contain case studies, photographs or any other relevant information, which allows you to evidence the success of the project. With the relevant permission this information will be used on the community council website and /or newsletter to share with and inform the residents of Ynysybwl & Coed-y-Cwm.

It is important to discuss sustainability of the project beyond the grant period.

10. ADVERTISING THE YNYSYBWL & COED-Y-CWM COMMUNITY COUNCIL

The Ynysybwl & Coed-y-Cwm Community Council work diligently to ensure improvements in the wellbeing of the residents and environment of the area they serve. It is important that residents are informed and aware of the work the council undertake, with this in mind, any successful recipient of grant funding will be asked to advertise that their event has been supported by the Ynysybwl & Coed-y-Cwm Community Council.