

CYNGOR CYMUNED / YNYSYBWL & COED-Y-CWM / COMMUNITY COUNCIL
MINUTES
of the
MONTHLY MEETING

HELD AT YNYSYBWL COMMUNITY CENTRE ON TUESDAY 2ND SEPTEMBER 2025 @ 18:45PM
CLERK ANNEMARIE BEVAN EDWARDS

PRESENT: Councillors Messrs E. Wigfall, G. Haines, B. Williams and Mrs E. Maier, A. Ellis, P. Evans, T. Watkins. Mr R Davies was in attendance via TEAMS from 18:45pm for one hour.

1. TO RECEIVE DISCLOSURE OF INTEREST

There were no disclosures of interest.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from councillors Messrs C. Evans and Chay Binks and Mrs C. Banwell

3.0 TO APPROVE THE MINUTES OF PREVIOUS MEETINGS

3.1 To approve the minutes of the monthly meeting on the 1st of July 2025

Moved by Cllr G. Haines, seconded by Cllr P. Evans- unanimously approved.

3.2 To approve the minutes of the extraordinary meeting on the 25th of August 2025

Moved by Cllr E. Wigfall, seconded by Cllr A. Ellis – unanimously approved.

3.3 To approve the minutes of the HR committee meeting on the 25th of August 2025

4.0 MATTERS ARISING FROM MINUTES OF PREVIOUS MEETINGS

4.1 There were no matters arising from the minutes of the monthly meeting on 1st July 2025

4.2 There were no matters arising from the minutes of the extraordinary meeting on the 25th August 2025

4.3 There were no matters arising from the minutes of the meeting of the HR committee on the 25th August 2025

5.0 PUBLIC BREAK

As the following issue was itemised on the agenda in the Chairperson's Report – item 6.2 was brought forward into the discussion during the Public Break.

Several members of the Coed-y-Cwm community area attended the meeting and were offered the opportunity to speak to council. The issue they wished to raise concerned the continuous problem with noxious odours in the area, this is especially concerning during the summer months, but is also present during the rest of the year, this is a long-term problem with residents stating that they have personally been affected for upwards of 10 years. The noxious odour permeates into their houses and has prevented them from using their gardens and surrounding areas for normal activities. There have also been significant issues with infestation of insects such as flies with one resident having a significant infestation in his son's bedroom – it took 30 minutes to vacuum the flies up. The entire community of Coed-y-Cwm is affected.

The residents cited concerns about the 3 filter tanks which are open to the atmosphere and as one resident with significant knowledge of environmental drainage construction, explained that sediment/drainage etc open to the atmosphere is at a higher risk of causing environmental pollution in the form of noxious odours. The residents have also noticed that there is foul sediment in the water drains.

Cllr A. Ellis who is also a Borough Councillor and Borough Councillor P. Evans explained that they have had long term and significant contact with several key agencies concerning this issue

and Cllr P Evans provided the residents with a detailed print out documenting the contact. It was pointed out to the residents that Welsh Water and RCT have been contacted by the Borough Councillors and that the concerns of the residents have been brought to the attention of Members of the Senedd and the local Member of Parliament. The Borough councillors highlighted that it was important not to duplicate work streams being undertaken. The Borough Councillors informed the meeting that they are aware the gully pots need to be repaired and have not been repaired yet. The other issue is that the drains need to be cleared. The issue of drains being incorrectly connected has also been raised.

The Borough Councillor stated that they will continue their support of the residents in this matter and will be present at the meeting with Welsh Water and the residents on the 18th of September at 5:30pm in the Sewage Treatment Centre.

The Chair of the Community Council explained that the community council has limited powers, but the council also continues to support the residents in Coed-y-Cwm address this matter.

The Chair of the Ynysybwl & Coed-y-Cwm Community Council, the Borough Councillors and the residents representing the group agreed the following:

- It was agreed that updates and information sharing will be provided via the Facebook community group.
- The Borough Councillors will continue to lobby the agencies involved on behalf of the residents and will keep them informed.
- The Chair and Cllr P. Evans suggested that the residents meet before the meeting on the 18th of September to coordinate their concerns and the chair stated that the council could help with providing a venue for this meeting.
- A further update of the issue will be placed on the agenda for the October monthly meeting.

6.0 CHAIR'S REPORT

6.1 Cllr E. Wigfall brought to the committee meeting the communication received regarding the transfer of asset application. It was **PROPOSED** by Cllr E Wigfall and **SECONDED** by Cllr A. Ellis and agreed to unanimously by council that the working group will include Cllrs E. Wigfall, A. Ellis, T. Watkins and P. Evans, a meeting will be convened by the Clerk and the group will update the council in October

6.2 This item had already been discussed during the public break.

6.3 The Chair brought to the attention of the meeting the need to ratify the documentation required for the recruitment of the Clerk/RFO following the resignation of the current Clerk/RFO. Cllr P Evans asked if the statement on the job description regarding the management of staff was necessary – it was decided by council to keep this in the job description with the caveat added “if required”.

It was agreed by council that the closing date should be the 23rd of September with the HR committee meeting after in order to vet the applications – the appropriate applications will be brought to full council in October 2025.

The job advert is to be posted immediately on the website, FB, circulated to Clerks in RCT, disseminated via the councillors and sent to OVW. It was **PROPOSED** by Cllr A. Ellis and **SECONDED** by Cllr P. Evans and unanimously agreed to by council.

7.0 THE CLERKS REPORT

7.1 The Clerk brought to the attention of council the 2025/2026 NACL pay award and requested council ratify the pay award and the back pay – It was **PROPOSED** by Cllr A. Ellis and **SECONDED** by Cllr E. Wigfall and unanimously agreed to by council.

7.2 The Clerk asked council to ratify the payment of the insurance policy to Zurich It was **PROPOSED** by Cllr E Wigfall and **SECONDED** by Cllr A. Ellis and unanimously agreed to by council.

7.3 The Clerk presented her official letter of resignation to council, and it was accepted.

7.4 The Clerk commenced the coopting procedure for the community council member – an anonymous voting procedure was conducted and Applicant 2 voted, by a majority in the first round. Rebecca Chadwich, applicant 2 will be contacted on Wednesday 3rd September to be offered the community councillor position. The community council instructed the Clerk to contact all applicants and thank them for their interest and application. It was stated by Cllr G. Haines that the calibre of the applicants was very high and that any applicant who was not coopted this time would be welcome to apply in the future.

7.5 The Clerk asked council to ratify the new complaints policy and the abbreviated version – there followed a brief discussion of the policy and Cllr G. Haines queried the formatting. It was **PROPOSED** by Cllr E Wigfall and **SECONDED** by Cllr A. Ellis and council unanimously agreed to ratify the policies. It was resolved that there was no need for a further extraordinary meeting of the HR committee regarding this matter.

7.6 The Clerk updated council on the SCRIBE accounting software and informed council that it is proving beneficial – there is still some work to do on the initial inputting of information, but it is going well.

7.7 There followed a discussion about the communication received from RCT concerning Precept – Cllr A Ellis explained that the council decision on Precept does not need to be made until February 2026. The Clerk thanked Cllr A Ellis for the benefit of her experience as a long-standing councillor.

8.0 CORRESPONDENCE

8.1 The Clerk presented to council correspondence from Cerebral Palsy Wales requesting a charitable donation. It was **PROPOSED** by Cllr G Haines and **SECONDED** by Cllr A. Ellis to award a charitable donation of £50, this was unanimously agreed to by council.

9.0 BOROUGH COUNCILLORS REPORT

Cllr P Evans presented to council the Borough Councillors report and several issues were highlighted and discussed with council.

- Antisocial behaviour – it was explained to council that any resident affected by antisocial behaviour must file a report with the police via 101, on line 101 services or 999 depending on the severity of the complaint. It was explained that the housing associations can not evict tenants that this can only be done using the legal procedures required and this is evidence led.
- The Green Park refurbishment was discussed and Cllr A Ellis informed council that she has been in contact with Ann Crimmings about the issue. All parties are waiting to hear back from RCT to determine if any of the allocation funding from Welsh Government will be used for the Green Park. Cllr Maier who is leading the project suggested that because Trerobart School is in special measures and having a green space in close proximity to the school would be very helpful to the school. Cllr Ellis will make a point to speak to Ann Crimmings again and will report back to council in October.
- The noxious odour issue in Coed-y-Cwm had already been discussed.

10.0 PCSO REPORT

The Chair asked if there were any comments on the report from the PCSO – no comments were presented, the report was noted by council.

11.0 ENFORCEMENT OFFICER REPORT

There was no enforcement officer report – Cllr Evans stated that the enforcement officer had asked her to ask the Clerk to email him a reminder when the report was due. The Clerk does this every month but will continue to do so.

12.0 TOWN AND COUNTY PLANNING APPLICATIONS

It was noted by council that the planning applications in the area were completed.

13.0 COMMUNITY COUNCIL MAINTAINED DEFIBRILLATOR UPDATE

Cllr G. Haines explained that the defibrillator at the rugby club requires a replacement battery pack and that the defibrillator at the bus terminus is rejecting the new batteries supplied by Welsh Ambulance, Cllr Haines will follow this up with Welsh Ambulance. However, Cllr Haines explained that all defibrillators are available is required in an emergency.

14.0 ACCOUNTS

It was **PROPOSED** by Cllr P Evans and **SECONDED** by Cllr E Wigfall to approve the monthly accounts for July and August and the monthly accounting records. However, the Clerk was asked by Cllr A Ellis to clarify the monthly bank charges of £4.50 with Lloyds, and the amount spend on the SLA with RCT for the enforcement officer was clarified as correct.

15.0 MOTIONS BROUGHT TO THE AGENDA BY MEMBERS OF THE COUNCIL

15.1 Cllr B Williams updated council on the working being undertaken by the Ponty Men's Shed to refurbish the charity shop for YRP and payment arrangements were confirmed.

15.2 Cllr Maier's on the Green Park refurbishment had already been discussed.

16.0 NEWS AND EVENTS

- 18th October 2025 patients of the Taff Vale Surgery are able to book an appointment for a flu vaccine via the surgery. The flu vaccine clinic will be held at the community centre in Ynysybwll.
- 10th September 2025 – the RNID are offering free hearing checks at the community centre in Ynysybwll.
- 9th November the RBL will be hosting the Remembrance Day Celebrations -more information to follow.
- 17th September in the community centre in Ynysybwll a group of solicitors will be available for advice concerning personal Wills and probate. Residents can access this through the pop session at the community centre.
- 18th September at 5:30pm in the Sewage Treatment Plant, a meeting with Welsh Water and residents of Coed-y-Cwm has been organised.
- YRP are offering an assortment of child and youth engagement activities throughout the week – these are free or there is a nominal cost. Please contact YRP for more information.
- The Gwyl Festival was a resounding success this year and the community council are very happy to have supported such a great community event.

17.0 NEXT MEETING

It was agreed that the next meeting should take place on Tuesday October 7th at 18:45pm in the community centre, Windsor Street, Ynysybwll.