

**CYNGOR CYMUNED/ YNYSYBWL & COED-Y-CWM / COMMUNITY COUNCIL**  
**MINUTES OF THE COMMUNITY COUNCIL EXTRAORDINARY MEETING**  
**HELD VIA TEAMS ON MONDAY 10<sup>TH</sup> NOVEMBER 2025 @ 18:00PM**  
**CLERK ANNEMARIE BEVAN EDWARDS**

**PRESENT:** Councillors Messrs E. Wigfall, G. Haines, and Mrs C. Banwell, Mrs E. Leach, Mrs R. Chadwick and Mrs P. Evans, Mrs A Ellis attended via TEAMS

**1.0 TO RECEIVE DISCLOSURE OF INTEREST**

Disclosures of Interest were received from:

- Cllr E. Maier declared a Disclosure of Interest in item 6.2 item concerning the application for funding from the YRP Community Charity Shop.
- Cllr M. Chadwick declared a Disclosure of Interest in item 6.1 item concerning the CEAP development.

**2.0 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors T. Watkins, C. Binks, B. Williams and C. Evans

**3.0 TO APPROVE THE MINUTES OF PREVIOUS MEETING**

N/A

**4.0 MATTERS ARISING FROM MINUTES FROM PREVIOUS MEETING**

N/A

**5.0 PUBLIC BREAK**

There was no public break.

**6.0 CHAIR'S REPORT**

**6.1.** Cllr Wigfall invited Cllr G. Haines to update council on the development of the Community Emergency Action Plan (CEAP) – Cllr Haines informed council that the plan has been developed and both Cllrs C. Binks and R. Chadwick have reviewed the plan and have approved it.

Cllr R. Chadwick explained to council that she has had contact from Ian Woodland from RCT and has been informed that there are plans to merge the two plans, as RCT has a multiagency approach this is important. She also informed council that David Latellier from NRW also want to tie in with the plans currently under development by YCC CC and RCT.

Cllr E. Wigfall **PROPOSED** to ratify the plan and to make any appropriate amendments as they are proposed. **SECONDED** by Cllr G. Haines and unanimously approved by council.

**6.2** Cllr E. Wigfall asked council to consider the application for funding presented by YRP for the purchase of a shed with shelving to accommodate storage of items they will sell in their community charity shop.

Cllr A Ellis stated that because YRP have had recent funding for the refurbishment of the charity shop and that the shop has only been open a short time, Cllr Ellis suggested the current application for funding should be denied until the shop has demonstrated it is sustainable. The sentiments were considered valid by other members of the council. Cllr E. Maier pointed out that YRP has not had a lot of other donations from other sources and when asked by Cllr G Haines what other income sources they had she informed council that Cabin Gutto was their main income source. Cllr A Ellis – **PROPOSED** that this application should not be allocated at this time but that the group are welcome to reapply in six months once, with information demonstrating the community charity shop is sustainable. This was **SECONDED** by Cllr E.

Wigfall. Cllr E Maier abstained from voting, the other six voting members voted to uphold this proposal.

informed council that the HR Committee had met to review the applications for the Clerk/RFO position to replace the current Clerk/RFO on her retirement and the HR Committee recommended that the council invite the applicants to interview and commented that, the quality of the applications is very high. It was **PROPOSED** by Cllr E. Wigfall to invite the applicants to interview, and this was **SECONDED** by Cllr B. Williams and **RESOLVED** by council to approve.

**6.2** Cllr Wigfall updated council on the Expression of Interest for the asset transfer of the piece of land at Buarth-y-Capel, he explained that the working group had met and recommended to council that the land could be used for micro allotments of raised beds for residents with part of the land made into a small community orchard. Cllr Wigfall explained that there is the opportunity to apply for a £10k funding from RCT, and that there is some urgency for this application to be submitted. Cllr G. Haines asked if public liability insurance was in place and the Clerk confirmed that the community council has renewed its insurance policy recently. Cllr Wigfall went on to explain that the application for the asset transfer had to be submitted in the first place before the funding application. It was **PROPOSED** by Cllr E. Wigfall to approve the go ahead for the asset transfer application and **SECONDED** by Cllr C. Banwell and **RESOLVED** by council to approve, Cllr G. Haines asked for the working group to update council on the progress of the asset transfer application.

**6.3** Cllr E. Wigfall explained that the wording on the agenda was not quite accurate. Cllr Wigfall explained that the community council committee constitution needs to up be amended and this is in progress. In the meantime, RCT have agreed to pay the funds for the warm hub to the community council who will administer the funding on behalf of the community centre. The grant for the warm hub is £1050, and the application needs to be submitted to Debra Hanney – Cllr A Ellis stated that she has completed the application, and she will forward this the Clerk on Tuesday 11<sup>th</sup> November. It was **PROPOSED** by Cllr E Wigfall to accept this plan this was **SECONDED** by Cllr Gus Haines and unanimously agreed to by council.

**6.4** Cllr E. Wigfall **PROPOSED** that council give the go ahead to start the recruitment process for a new councillor tomorrow once RCT has been given the go ahead and asked that council coopt the new councillor at the December 2<sup>nd</sup>, 2025, meeting. This was **SECONDED** by Cllr A Ellis and approved unanimously by council.

## **7.0 NEXT MEETING**

It was resolved that the next council meeting should be the monthly council meeting scheduled for the 2<sup>nd</sup> December 2025 at 18:45pm, in the Community Centre in Ynysyawl.